



St. Francis

College for Women
Begumpet, Hyderabad-500016

(Autonomous & Affiliated to Osmania University)
NAAC Re-accredited with 'A' Grade 4th Cycle

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S. No: 511/SFC/AC/2025

25 March, 2025

To,

All the Members of the Academic Council,
St. Francis College for Women,
Begumpet,
Hyderabad – 500 016.

Dear Sir / Madam / Sister,

Sub : Minutes of the 41st Academic Council Meeting – 12 March, 2025 – Reg.

Please find enclosed the minutes of the **41st Academic Council Meeting** which was held on **12 March, 2025 at 11.00 a.m.** in the **Board Room**, St. Francis College for Women. Thank you for your participation and contribution in terms of new ideas, suggestions and feedback. If no written comments are offered within 10 days, the minutes are considered to be approved.

We look forward to your whole hearted support and cooperation in all our future endeavours.

Thank you,

Yours Sincerely,



(Dr. Uma Joseph)
Principal

St. Francis College for Women
Begumpet, Hyderabad - 500 016

1. Sr. Carmali Thaniath, Correspondent, St. Francis College for Women, Begumpet, Hyderabad.
2. Dr. Sr. Sherly E D, Vice Principal, St. Francis College for Women, Begumpet, Hyderabad.
3. Prof. Syeda Talath Sultana, Dean Faculty of Arts, Osmania University, Hyderabad.
4. Prof. C Aruna Jyothi, Dean Faculty of Social Sciences, Osmania University, Hyderabad.
5. Prof. K Krishna Chaitanya, Dean Faculty of Commerce, Osmania University, Hyderabad.
6. Prof. D Sreeramulu, Dean Faculty of Management, Osmania University, Hyderabad.
7. Prof. D Karuna Sagar, Dean Faculty of Science, Osmania University, Hyderabad.
8. Dr. Anuradha Reddy, Principal Scientist, LaCoNES, CCMB, Hyderabad.
9. Ms. Kavya Sarraju, Associate Vice President, Marketing, Moldtek Packaging Ltd., Hyderabad.
10. Mr. Rohit Ranjan, Sr. Manager, Dell Technologies, Hyderabad.



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Proceedings of the 41st Academic Council

Date: March 12, 2025

Venue: Board Room

Time: 11.00 a.m.

The 41st Academic Council Meeting was held on 12 March, 2025 at 11.00 a.m. in the Board Room. The following members were present.

S.No.	Name	Designation
1.	Dr. Uma Joseph	Principal & Convenor
2.	Sr. Carmali Thaniath	Correspondent
3.	Dr. Sr. Sherly E D	Vice Principal
4.	Dr. Vidya Jayaram	Secretary
5.	Ms. Madhura A	Asst. Secretary
6.	Prof. Syeda Talath Sultana	Dean, Faculty of Arts, OU
7.	Prof. C Aruna Jyothi	Dean, Faculty of Social Science, OU
8.	Prof. D Karuna Sagar	Dean, Faculty of Science, OU
9.	Prof. K Krishna Chaitanya	Dean Faculty of Commerce, Osmania University, Hyderabad.
10.	Prof. D Sreeramulu	Dean Faculty of Management, Osmania University, Hyderabad.
11.	Ms. Kavya Sarraju	Associate Vice President, Marketing, Moldtek Packaging Ltd.,
12.	Dr. Alice	Controller of Exams
13.	Dr. P Roselin	IQAC Coordinator & HOD Microbiology
14.	Ms. Manjiri	Dean of Arts & HOD Sanskrit
15.	Dr. Usha Praveena	Dean of Science
16.	Dr. S Sunitha	Dean of Commerce & HOD Commerce
17.	Ms. Rooman	HOD History
18.	Dr. Margaret S	HOD Social Management
19.	Dr. Afshan	HOD Political Science
20.	Dr. Nandini S	HOD Psychology
21.	Ms. Rupali	HOD Public Administration
22.	Mr. Ravi Kumar	HOD Mass Comm.
23.	Dr. K Sirisha	HOD Economics
24.	Ms. Devy	HOD Physics
25.	Dr. Rekha Jaichander	HOD Mathematics
26.	Dr. Sr. Sujatha Yeruva	HOD Computer Science
27.	Ms. Sushma	HOD Electronics
28.	Dr. Yugandhar	HOD Statistics
29.	Dr. Jyothi Rani	HOD Zoology
30.	Dr. Basanthi	HOD Botany
31.	Dr. D Sumalatha	HOD Chemistry
32.	Ms. Malathi Varma	HOD Biochemistry
33.	Ms. Tabitha Ramona	HOD Nutrition
34.	Ms. Shouni Niveditha	HOD Biotechnology
35.	Ms. Dhanalakshmi	HOD Environmental Studies

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36.	Dr. Reena Dewan	HOD English
37.	Dr. Surekha	HOD Hindi
38.	Ms. Swetha Rachel	HOD French
39.	Dr. Lingala Mangamma	HOD Telugu
40.	Dr. Mahnoor S	HOD BMS
41.	Dr. Subi Varghese	HOD B.Voc (RM & IT)
42.	Mr. Farooq	HOD Physical Education
43.	Lt. Marie	NCC / Placement Coordinator
44.	Ms. Geeta	Librarian
45.	Ms. B Jyothi	PG Coordinator (Comp. Sc.)
46.	Dr. Shiny	PG Coordinator (M. Com App. Finance)
47.	Dr. Aruna	PG Coordinator (Microbiology)
48.	Dr. Bhargavi	PG Coordinator (Chemistry)
49.	Ms. P V S Lakshmi	PG Coordinator (English)
50.	Ms. Patricia	PG Coordinator (Nutrition)
51.	Mr. Clement Babu	PG Coordinator (Mass Communication)
52.	Ms. Geeta S	PG Coordinator (Psychology)
53.	Ms. B Kavitha	Staff Rep.
54.	Ms. G Priyanka	Student Advisor – Science
55.	Sr. Suneetha M	College Treasurer
56.	Dr. Savitha Sukumar	Faculty
57.	Ms. Geeta Gaichandani	Faculty
Student Representative		
58.	Ms. Varsha Ganesh	B. Com Honors (Final Year)
59.	Ms. Nagashruthi	B. Com A&F (Second Year)
60.	Ms. Hamsa	BMS (Final Year)
61.	Ms. Umaimah Ajiaz	B. A. HLP (Final Year)
62.	Ms. Vidhi Jain	B. A. PPP (Final Year)
63.	Ms. Sindhuja S	B. Sc MPC (Final Year)
64.	Ms. Esha Sripada	B. Sc BTBCC (Final Year)
65.	Ms. Vasudha Bharade	M.Sc. Appl. Psychology
66.	Ms. T Varsha Reddy	M.Sc. Computer Science

Agenda:

- Prayer
- Welcome
- Video Presentation
- Presentation of the Action Taken Report
- CBCS Syllabus Revision 2025 - 26
- Presentation of Examination Results for Academic Year 2023-24.
- Any other matter with the permission of the chair.
- Vote of Thanks

Minutes:

The 41st Academic Council meeting commenced with a short prayer by Sr. Carmali, Correspondent. Dr. Vidya Jayaram – Secretary of the Academic Council introduced the Deans of various faculties of Osmania University, Industry Expert and the Alumnae representative. Dr. Uma Joseph, Principal welcomed the dignitaries present for the Academic Council Meeting. The presence of Heads of Departments, Senior faculty members and Student representatives was acknowledged. The activities for the academic year 2024-25 were presented through a short video.

Following matters were discussed during the meeting:

I. Action Taken Report in context to the 40th Academic Council Meeting was presented.

ATR was presented by Dr. Roselin, IQAC Coordinator

- The approved syllabus was implemented in the academic year 2024-25 for the first years
- MBA program was introduced in the year 2024-25
- B.A. (Mass Communication/Literature/Psychology) was introduced in the year 2024-25
- B.Sc (Mathematics/Economics/Statistics) was introduced in the year 2024-25
- Two internal assessments were successfully conducted in the year 2024-25

The Action taken report was approved by the members of Academic Council.

II. CBCS Syllabus Revision – Presentation of UG Program Structure:

Dr. Usha Praveena, Dean, Faculty of Science, St. Francis College presented the revised UG Program Structure for faculty of Arts, Science and Commerce. A total of 20 credits for second languages were reallocated for all three years as (Sem I) 4 + (Sem II) 4 + (Sem III) 3 + (Sem IV) 3 + (Sem V) 3 + (Sem VI) 3. It was informed to the board that English would remain for only 4 semesters.

The members of the Academic Council approved the structure of the UG Program.

III. Presentation of Examination Results

The controller of Examination Dr. Alice Esther presented the result analysis for the examinations of the batch 2023-2024.

Odd semester performance for the academic year 2024-25 too was presented.

Followed by the presentation of result analysis, Dr. Alice informed the Board about the successful creation of APAAR ID of all the students.

IV. Feedback and suggestions from the Academic Council Members:

Dr. D. Sreeramulu, Dean Faculty of Management suggested to conduct remedial classes for

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low performers. Dr. Uma Joseph, Principal, St. Francis College informed him about the existing system of remedial classes.

Dr. Uma Joseph, Principal shared the current system of internal assessment with the board. She informed about the mixed response from students regarding 2 assessments and expressed her concern about students not taking the exams seriously as best of two scores is considered. In response, Dr. Karuna Sagar, Dean Faculty of Science recommended to make both the internal assessments mandatory and consider the average score. Student representatives were given the opportunity to share their perspective. The students expressed how the second test helped them improve their performance. Dr.D Sreeramulu, Dean Faculty of Management responded by stating the importance of continuous improvement. Dr.Karuna Sagar, Dean Faculty of Science too explained how the modalities of evaluation will change aligning with NEP and students need to adapt to the entire system. Dr.K Krishna Chaitanya, Dean Faculty of Commerce too emphasised on considering the average score.

Dr. Karuna Sagar, Dean Faculty of Science suggested to introduce M.Sc. in Quantum Computing. Dr. Usha Praveena, Dean, Faculty of Science responded informing that the proposal will be presented to the management.

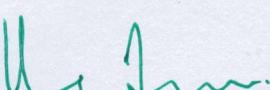
Dr. Syeda Talath Sultana, Dean Faculty of Arts suggested to introduce Arabic language in the course structure. Dr. Uma Joseph, Principal responded expressing concern about the availability of limited rooms.

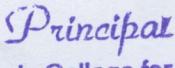
V. Resolution:

It was resolved to introduce second language for all six semesters for the batch starting from 2025-26.

It was also resolved to continue the existing course structure if the directive from TGCHE is received before the commencement of next academic year 2025-26.

It was resolved to make both the internal assessments mandatory and consider the average score.


(Dr. Uma Joseph / Principal)
Chairperson & Convenor
Academic Council


Principal
St. Francis College for Women
Begumpet, Hyderabad - 56.


(Dr. Vidya Jayaram)
Secretary, Academic Council
Secretary Academic Council
St. Francis' College
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